



**May 21, 2025**  
**East Otter Tail Soil and Water Conservation District**  
**Regular Monthly Board Meeting to be held at 7:30 a.m.**  
**801 Jenny Ave SW, Perham MN 56573**

**Agenda**

1. Call meeting to order by Chairperson Lyle Dittmann
2. Adopt Agenda
3. Approve previous month's Board Meeting Minutes
4. Treasurer's Report
  - Audit Engagement Letter Approval
5. Bills Paid and Payable
6. Cost-Share
7. District Manager's Report
8. District Conservationist's Report
9. County Commissioner's Report
10. Other Agency Reports

**Old Business**

11. TSA Update
12. Storage Building – Bid review and selection

**New Business**

13. Meetings and Trainings
  - Area I Meeting – June 17, Mahanomen
  - Area 1 Admin session – Mahanomen June 2-3, \$50/district, \$70/night hotel, Chantal & Kristi
  - Irrigation RCPP Training – June 24-25, CLC Staples
14. Resolutions
15. Marco Lease - Copier
16. Mitch Janson's request to donate sick leave
17. Public Comments
18. Adjourn



Date	Meeting
5/13/2025	Redeye Watershed TAC meeting
5/19/2025	Wadena SWCD Board Meeting
5/21/2025	EOT SWCD Board Meeting
5/26/2025	Memorial Day Holiday – Offices Closed
6/16/2025	Wadena SWCD Board Meeting
6/17/2025	Area I Meeting - Mahnomen
6/18/2025	EOT SWCD Board Meeting
6/19/2025	Juneteenth – Offices Closed
6/21/2025	Pollinators & Pints Event – New York Mills
6/24-25, 2025	Irrigation RCPP Technical Training Workshop, CLC Staples
7/4/2025	Independence Day Holiday – Offices Closed
7/16/2025	EOT SWCD Board Meeting
7/21/2025	Wadena SWCD Board Meeting



## MINUTES FROM APRIL 16, 2025, BOARD MEETING

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*The meeting was called to order by Treasurer Bruce Albright at 7:31 a.m.*

**Members Present:** Chairperson: Lyle Dittmann  
Vice Chair: Steve Inwards  
Secretary: Terry Greenwaldt  
Treasurer: Bruce Albright  
Public Relations: Wayne Enger

**Others Present:** County Commissioner: Dan Bucholz  
NRCS District Conservationist: Troy Baumgart  
District Manager: Darren Newville  
Ass't District Manager: Anne Oldakowski  
Administrative Assistant: Chantal Tougas

**Agenda:** Motion made by Terry Greenwaldt, second by Wayne Enger to adopt the agenda with the addition of 12b Flow Meter. A vote was held, by roll call, and all members voted in favor of the motion. Opposed: none, motion carried.

**Board Meeting Minutes:** Motion made by Wayne Enger, second by Terry Greenwaldt to approve the previous Board Meeting Minutes as presented. Opposed: none, motion carried.

**Treasurer's Report:** Motion made by Bruce Albright, seconded by Terry Greenwaldt, to approve the Treasurer's Report as presented, subject to audit. Opposed: none, motion carried. Motion made by Wayne Enger, second by Steve Inwards to re-invest CD's 2080 & 8767 for 6 months @ 4%. Opposed: none, motion carried.

**Bills Paid & Bills Payable:** Motion made by Bruce Albright, second by Wayne Enger, to approve the Bills Paid and Bills Payable as presented. Opposed: none, motion carried.

### COST SHARE

#### OTTER TAIL WBIF C23-4546 (1.0)

**6-C23-4546-31;** Dittmann LLC; Homestead Township, sections 29 & 30; is requesting payment for his forest stewardship plan for 120 acres. The total cost was \$1,245.00 with cost share of \$622.50 or 50%, whichever is less. The landowner is enrolling in 2C tax class so capped at 50% per new policy. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried. *Note: Lyle Dittmann abstained from casting a vote.*

#### OTTER TAIL WBIF C25-0116 (2.0)

**6-C25-0116-12;** Forrest Briard; Gorman Township, section 16; is requesting cost share assistance for an ag waste pit closure. The total estimated cost of the project is \$24,895.00 with cost share not to exceed \$15,000.00. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried.



### REDEYE WBIF C22-7830 (2.0)

**6-C22-7830-08;** Pine Breeze Farms, Jeremy Sweere; Inman Township, section 26; is requesting cost share assistance for a well sealing. The estimated cost is \$700.00 with cost share of \$525.00 or 75%, whichever is less. Motion made by Terry Greenwaldt, second by Steve Inwards to approve. Opposed: none, motion carried.

### CONSERVATION CONTRACTS

**P24-0274-05;** Thomas Schussler; Perham Township, section 35; is requesting cost share assistance for a tree and shrub establishment practice. The estimated cost is \$4,200.00 with cost share of \$3,150.00 or 75%, whichever is less. Motion made by Wayne Enger, second by Steve Inwards to approve. Opposed: none, motion carried.

### SOIL HEALTH DELIVERY

**P25-0534-01;** Ron Sakry; Deer Creek Township, section 15; is requesting cost share assistance for hosting the 2025 Soil Health Field Day. Cost share will be a flat rate payment of \$3,500.00. Motion made by Terry Greenwaldt, second by Steve Inwards to approve. Opposed: none, motion carried.

*Motion made by Steve Inwards, second by Wayne Enger to approve using the scoring sheet for the Soil Health RCPP Grant for ranking. Opposed: none, motion carried.*

**District Manager's Report:** Presented by Darren Newville.

**District Conservationist's Report:** Presented by Troy Baumgart.

#### **County Commissioner's Report:**

- Met with Senator Rasmussen and Representative Murphy recently. Levy could go up 12%.
- The State's Cannabis Revenue was split between the 87 counties. Ottertail County's portion was \$2,100.
- There will be a meeting in May in New York Mills to discuss the Tiny House Project.
- The WOT Fair board, while they already have a large bank account, is requesting funding from the county.

**Other Agency Reports:** none present.

### ***Old Business***

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**TSA Update:** nothing to report at this time.

**Storage Building:** Motion made by Lyle Dittman, second by Wayne Enger to approve the request for bid sheet and put it out for sealed bids. The Bid opening will be on May 20<sup>th</sup> 2025 at 9:00 am as part of a Building Committee Meeting. Opposed: none, motion carried.

**Flow Meter:** Motion made by Wayne Enger, second by Bruce Albright to approve the purchase of an irrigation flow meter. Opposed: none, motion carried.



### ***New Business***

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***Meetings and Trainings:*** There are no meetings or trainings to approve at this time.

***BWSR Irrigation RCPP:*** Motion made by Steve Inwards, second by Terry Greenwaldt to approve District Manager to sign the Agreement for Services with Central Lakes College for \$20,000. Opposed: none, motion carried.

***Resolutions:*** Start thinking about any resolution we should bring to MASWCD.

***Fair Booth/Animal Sponsorship:*** Motion made by Bruce Albright, second by Wayne Enger to approve the fair booth fee of \$125 and \$400 for sponsoring the Conservation Building at the fair. Opposed: none, motion carried.

***BOTF Sponsorship:*** Motion made by Steve Inwards, second by Wayne Enger to approve \$600 for Breakfast on the Farm again this year. Opposed: none, motion carried.

***Public Comments:*** None

***Adjourn:*** Meeting was adjourned at 9:20 a.m.